

## BFHI Financial Agreement - Maternity Facility Assessment

*This form is to be used for both single facility assessments and cluster assessments. See criteria and notes for cluster assessments on Page 2.*

### Schedule of Fees FY 17-18

Fee Band	Births per year	Assessors	Days Required	Fee (inc GST)
Band 1	< 600	2	2	\$5,010
Band 2	600-1500	2	2	\$6,880
Band 3	1500-3000	3	2	\$9,380
Band 4	3000-4500	3	2	\$11,250
Band 5	>4500	3	2	\$11,950

*If additional days are required, each additional day will be charged at \$1000 per day including GST. Fees are due in advance of assessment. Contact the BFHI Manager for a quote for a cluster assessment.*

### Agreement

I, \_\_\_\_\_ (name) \_\_\_\_\_ (position),  
on behalf of \_\_\_\_\_

\_\_\_\_\_ (facility name & address)

agree to pay a total of \$ \_\_\_\_\_ in assessment fees. This fee being for assessment of the following hospital/s:

Is more than one facility being assessed (Cluster assessment)?      Yes       No

Hospital Name	Street Address	Births per year	Fee
			\$
			\$
			\$
	<b>Plus additional days charged at \$1000 per day</b>		\$
<b>Total Fees</b>			\$

I understand that should the assessment be cancelled or postponed after the assessment dates have been confirmed by the Australian College of Midwives, an administrative fee of \$1000 may apply.

I understand that at assessment if the facility/facilities do not meet all of the *Ten Steps to Successful Breastfeeding* and a face-to-face partial re-assessment is required, this will incur an additional cost. Face-to-face partial re-assessments will be invoiced at 40% of the original assessment price.

Signed: \_\_\_\_\_ Date: \_\_\_\_ / \_\_\_\_ / \_\_\_\_

### **Cluster Assessment**

A cluster assessment is designed for two or more small facilities located in the same region to be assessed as a group. Unlike the multi-facility assessment where each facility is assessed separately, in a cluster assessment, all the facilities are assessed together as one single entity rather than individual assessments for each facility. It is primarily designed for small rural facilities with low birth numbers who may not have the funding for an individual assessment, although it may also be appropriate for other facilities, depending on the individual circumstances.

As for multi-facility assessments, the facilities must meet the following criteria:

- All facilities follow the same policies for BFHI and clinical protocols that support those policies, and the same staff education curriculum (education attendance records may be maintained separately).
- The BFHI Coordinators for each facility work closely together to manage the assessment, the ongoing maintenance of BFHI standards, and to address any recommendations resulting from assessment.

The BFHI Manager will determine the number of assessors and days required, based on the specific cluster of facilities being assessed.

The total number of interviews conducted across the facilities is the same number of interviews as for a single facility.

Only one assessment scoring document and one assessment report will be completed for a cluster assessment. A conclusion session will be provided at one facility on completion of the assessment. All the facilities share one report and the outcome of the assessment is as a group. Each facility will receive a copy of the same cluster accreditation certificate.

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